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*Headquarters
Audit*

MEMORANDUM FOR: Deputy Director for Support

13 JAN 1964

SUBJECT : Report of Audit of Supply Division
1 Jan: 1962 - 30 June 1963

REFERENCE : Memorandum dated 3 December 1963 to D/L from
DD/S, same subject (DD/S 63-4996)

1. This memorandum is for information only.
2. Attachment A delineates those items which have been accomplished through the efforts of the Systems Analysis Group together with other elements of the Supply Division.
3. Attachment B lists those items which are still under study or in the process of implementation.
4. The Systems Analysis Group utilized the services of the designated representative from the Policy & Systems Staff/Office of Finance on a limited basis, but in subsequent phases of this survey greater demand for his services will be required in the interrelated areas involving both the Office of Finance and the Office of Logistics.
5. Representatives of the Office of Computer Services, DD/S&M, met with the Systems Analysis Group on Wednesday, 11 December 1963. This meeting was essentially devoted to describing the Supply Division organization, functions and procedures to the representatives of the Office of Computer Services. During the meeting it was determined that when the Systems Analysis Group completed its total systems chart (scheduled for completion approximately 27 January 1964) the total systems chart would be presented to the Office of Computer Services for technical review and discussions relative to:
 - a. Better utilization of present available Electronic Data Processing (EDP) equipment;
 - b. Suggested technical revisions to present EDP programs;
 - c. Possible revisions in present and/or proposed procedures which would facilitate adaptation to present EDP equipment and peripheral machine procedures;
 - d. Consideration of other types of computer equipment.

GROUP 1
Excluded from automatic
downgrading and
declassification

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6. The completed items indicated on Attachment A and those in-process items on Attachment B justify the establishment of the Systems Analysis Group of the Supply Division survey as the correct approach to the existing situation. It is also my opinion that the end results of this survey will be greater utilization of EIS facilities by Supply Division and a more effective and efficient supply system within the Office of Logistics.

25X1A9aed - Approve

Director of Logistics

Attachments:
As stated

Distribution:

- Orig & 1 - Addressee
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OL/SD: [redacted] :js/3142 (8 Jan 64)

for 9 Jan 64.

9 Jan 64

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